



Privacy Policy

Effective Date: 01/01/2018

At All Pieces Fit (“we,” “our,” “us”), your privacy is important to us. This Privacy Policy explains how we collect, use, disclose, and protect your information, including when you visit our website www.allpiecesfit.com or communicate with us via text message. We may also process your information through Human Capital Management (HCM) platforms such as Paylocity and ADP for employment, payroll, and contractor-related services.

1. Information We Collect

We may collect the following types of information:

- Personal Information: Name, phone number, email address, employment-related details, and other contact information.
- Communication Preferences: Your opt-in status for text messages and other notifications.
- Automatically Collected Data: IP address, device ID, browser type, and website usage information through cookies or similar tools.

2. How We Use Your Information

Your information may be used to:

- Deliver services you’ve requested
- Communicate regarding appointments, scheduling, and services
- Send SMS or email updates and promotions (with your consent)
- Maintain internal HR or contractor records through HCM systems like Paylocity and ADP
- Improve our website, services, and operations
- Fulfill legal or contractual obligations

3. SMS/Text Message Communications

By providing your mobile phone number and opting in (online, in-person, or through our systems), you consent to receive text messages from us. These messages may include:

- Appointment and session reminders
- Service-related updates
- Marketing and promotional content (if you’ve opted in)

Message frequency may vary. Message and data rates may apply. You may opt-out at any time by replying “STOP” or contacting us directly.



4. Sharing Your Information

We do not sell your information. We may share your data with:

- Trusted service providers and vendors (including HCM systems like Paylocity and ADP)
- Government authorities when required by law
- Partners involved in company restructuring or acquisition

5. Data Security

We maintain physical, technical, and administrative safeguards to help protect your personal information from unauthorized access, misuse, or loss.

6. Your Rights and Choices

You may:

- Request access to or deletion of your information
- Opt-out of marketing or text messaging communications
- Update or correct your personal details

To make changes, email us at [insert contact email].

7. Changes to This Policy

We may update this Privacy Policy from time to time. Any updates will be posted with the revised effective date.

8. Contact Us

If you have any questions or concerns, please contact:

All Pieces Fit

8401 Ohio Street

Merrillville, IN 46410

Email: jamaalsmith@allpiecesfit.com

Phone: 219-525-4572